



# ROYAL DORNOCH

require a

## Full Time Admin Golf Assistant

This role will suit a confident, enthusiastic individual potentially looking for a career in golf or a change of career into golf.

What do you get from being part of the team at Royal Dornoch?

- A full time permanent job that guarantees your income all year round
- Annual pay rise to keep your salary in line with the economy
- Free membership of Royal Dornoch Golf Club which, amongst other benefits, gives you access to our Championship Course that is ranked 4<sup>th</sup> in the world.
- A pension scheme that club contributes the equivalent of over 5% of your salary too
- Share of Staff Gratuity Fund
- Free uniform so that you always feel part of the team
- Free food while on duty
- Free staff social events
- 6 weeks holiday each year
- If you live outwith the area then you can access subsidised accommodation

What do we want in return?

- Some golf knowledge and a willingness to learn more about the game behind the scenes
- Be computer literate and have good interpersonal and communication skills
- Provide support to all areas within the admin and golf operation teams
- Assist with the management of tee time bookings
- Deal with day to day member queries
- Provide support with the running of events and competitions.

This a full time position working 5 days from 7.

The salary scale starts at £20,709 with the potential for career progression

Please contact Royal Dornoch Golf Club, Golf Road, Dornoch, Sutherland, IV25 3LW.

Tel: 01862 810219 or [rdgc@royaldornoch.com](mailto:rdgc@royaldornoch.com) for an application form.

We are an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age.

**Closing date: tbc**